

## **Rules For the Use of Camp Facilities**

1. A list of all campers and workers will be provided to Bancroft.
2. All injuries or sicknesses are the responsibility of the organization that is renting the facilities.
3. Campers and children should be supervised at all times.
4. For overnight stays there needs to be an adult aged (18 or over) supervisor/counselor in each occupied cabin where minors are staying.
5. Buildings and sports equipment are to be taken care of and used properly and should be left in the same condition they are found.
6. Care of the camp property and buildings is expected. The cost of repair or replacement of any damage to the buildings or equipment will be the responsibility of the renter.
7. If the pool is available to use, a licensed lifeguard must be present at the pool.
8. Any damage or problems with the facilities or equipment (electrical, plumbing, etc.) will be reported to a Bancroft staff person as soon as possible.
9. No alcoholic beverages are allowed on Camp property.
10. **No smoking** is allowed inside **any** building including the restrooms.
11. No food or drinks are allowed in the cabins or chapel.
12. No furniture is to be moved without prior approval and will be returned to its original placement at the end of your rental period.
13. All trash accumulated during the rental time will be collected and removed by the renters and placed in the dumpster provided.
14. Use of the special activities (zip lines, dry slide, climbing tower, etc.) is by permission and the discretion of the Bancroft staff.
15. Bancroft is a non commercial facility (no fundraising or promotionals).
- 16. Don't forget to CLEAN! (Next page) ↓**

## **CLEANING AGENDA**

Tilley Dining Hall / Kitchen:

1. Tables cleaned and put back in original configuration.
2. Floors swept and mopped with clear water (no cleansers).
3. Trash cans emptied and trash removed to dumpster.
4. Bathrooms cleaned (commodes, sinks) and sanitized.
5. Dishes and utensils cleaned and returned to storage (take yours home but not ours.)
6. Stoves and grill cleaned if used.
7. Countertops cleaned.
8. All lights out, doors locked and air conditioner off.

Cabins:

1. Bathrooms cleaned (commodes, sinks) and sanitized.
2. Trash cans emptied and trash removed from camp.
3. Spray and wipe mattresses with Lysol and turn over.
4. Clean showers.
5. Floors swept and mopped with clear water (no cleansers).
6. All lights out and doors locked.

Recreation Building:

1. Trash cans emptied and trash removed from camp.
2. Rec. equipment put away.
3. Floors swept and spills or mud mopped up.
4. All lights and exhaust fans off.
5. Lock doors.

Mops and buckets are kept just outside the door by the ice machine.

Brooms and dust pans are in the room by the walk-in cooler.

Cleaning supplies are kept on shelves in the room by the ice machine.